



Hill International, Inc.
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May 6, 2022

Mr. Tony Guigli
Project Manager
Town of Brookline
333 Washington Street
Brookline, MA 02445

**Subject: Brookline High School Expansion Project
Hill International, Inc. – Amendment No. 10**

Dear Mr. Guigli:

Previous Amendment #9 was approved for extended project close-out and management of the Quad and Third Floor Renovation project. This extension proposed me and Andy Vo through November 2022.

Attached is the new Amendment #10 modifying our team's services from May 2022 through the end of November 2022, requesting approval of **\$127,600.00** to our not-to-exceed contract.

Upon retirement of the Town Clerk-of-the-Works in April 2022 and at the request of the Town, we have added a full-time site manager beginning immediately in May 2022 to oversee construction of the Quad and Third Floor Renovation scope. Our site manager would also be available to help shepherd project close-out activities in the field with Skanska, CTA, and NB Kenney and provide assistant project management support to Andy Vo.

We sincerely appreciate the opportunity to continue providing our services to the Town of Brookline.

Please do not hesitate to let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Ian Parks".

Ian Parks
Project Director

Attachments
cc: file: A4-01

**DELIVERING THE
INFRASTRUCTURE
OF CHANGE**

ATTACHMENT B

CONTRACT FOR PROJECT MANAGEMENT SERVICES

AMENDMENT NO. 10

WHEREAS, the Town of Brookline (“Owner”) and Hill International, Inc., (the “Owner’s Project Manager”) (collectively, the “Parties”) entered into a Contract for Project Management Services for the Brookline High School Addition and Renovation Project at 115 Greenough Street and 111 Cypress Street, Brookline, MA (the “Contract”); and

WHEREAS, effective as of May 1, 2022, the Parties wish to amend the Contract, as amended:

NOW, THEREFORE, in consideration of the promises and the mutual covenants contained in this Amendment, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. The Owner hereby authorizes the Owner’s Project Manager to perform services described in previously approved Amendment #5/Exhibit A Scope of Services and per the Workplan attached as Exhibit B, pursuant to the terms and conditions set forth in the Contract, as amended.
2. For the performance of services required under the Contract, as amended, the Owner’s Project Manager shall be compensated by the Owner in accordance with the following Fee for Basic Services:

Fee for Basic Services:	Original Contract thru Amendment #9	Amendment #10	Current Contract Total
Schematic Design Phase	<u>\$ 239,994.00</u>	<u> </u>	<u>\$ 239,994.00</u>
Design Development Phase	<u>\$ 414,000.00</u>	<u> </u>	<u>\$ 414,000.00</u>
Construction Document Phase	<u>\$ 460,000.00</u>	<u> </u>	<u>\$ 460,000.00</u>
Bidding Phase	<u>\$ 209,000.00</u>	<u> </u>	<u>\$ 209,000.00</u>
Construction Phase	<u>\$ 1,955,317.00</u>	<u> </u>	<u>\$ 1,955,317.00</u>
Completion Phase	<u>\$ 125,000.00</u>	<u> </u>	<u>\$ 125,000.00</u>
Extended Completion Phase / Summer 2022 Work	<u>\$ 125,835.00</u>	<u>\$127,600.00</u>	<u>\$253,435.00</u>
Total Fee	<u>\$ 3,529,146.00</u>	<u>\$127,600.00</u>	<u>\$ 3,656,746.00</u>

This Amendment is a result of: Brookline’s request for additional OPM services related to project close-out and the Quad and 3rd Floor Renovations (Main Building) thru the end of November 2022 as outlined in Exhibit B.

3. The Construction Budget shall be as follows:

Original Budget:	\$137,600,000.00_____
Amended Budget	\$163,528,691.00_____

4. The Project Schedule shall be as follows:

Original Schedule:	Substantial Completion 8/30/21_____
Amended Schedule	Substantial Completion <u>8/26/22</u>

5. This Amendment contains all of the terms and conditions agreed upon by the Parties as amendments to the original Contract, as amended. The Owner's Project Manager will be working in a supporting role to the Town of Brookline to the limit of the fees and effort contained in the attached EXHIBIT B and as directed by the Town of Brookline. Scope not included in this amendment remains the responsibility of the Owner.
6. Should the Owner require more services, such matters will be handled under Article 9 of the Agreement.
7. Owner's Project Manager may adjust hours in EXHIBIT B to accommodate the Owner.
8. No other understandings or representations, oral or otherwise, regarding amendments to the original Contract, as amended, shall be deemed to exist or bind the Parties, and all other terms and conditions of the Contract, as amended, remain in full force and effect.

IN WITNESS WHEREOF, the Owner and the Owner's Project Manager have caused this Amendment to be executed by their respective authorized officers.

OWNER

(print name)

(print title)

By _____
(signature)

Date _____

OWNER'S PROJECT MANAGER

____ Peter Martini _____
(print name)

____ First Vice President _____
(print title)

By _____
(signature)

Date _____

Brookline HS - Site Manager for Quad and 3rd Floor Renovations + Project Close-out - Amendment #10 - EXHIBIT B												
2022												
Site Rep and PM Additional Services												
	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		Projected Hours	Hourly Rate	Projected Cost
Principal	0	0	0	0	0	0	0	0		NO CHANGE	200	NO CHANGE
Project Director	0	0	0	0	0	0	0	0		NO CHANGE	190	NO CHANGE
Sr. Project Manager - Paul Kalous	0	0	0	0	0	0	0	0		NO CHANGE	178	NO CHANGE
Sr. Project Manager - Ian Parks	80	60	40	20	10	10	10			NO CHANGE	178	NO CHANGE
Site Manager - Ed Pezzulo	0	0	0	0	0	0	0	0		NO CHANGE	145	NO CHANGE
Site Manager - Martin Worrington	168	168	168	168	84	84	40	0		880	145	\$ 127,600
Project Manager - Andy Vo	70	70	70	70	70	50	30	0		NO CHANGE	150	NO CHANGE
Subtotal:	318	298	278	258	164	144	80	0			Amendment #10	\$ 127,600
FTE	1.87	1.75	1.64	1.52	0.96	0.85	0.47	0.00				
2022												
	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec				
Principal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
Project Director	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
Sr. Project Manager - Paul Kalous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
Sr. Project Manager - Ian Parks	\$14,240	\$10,680	\$7,120	\$3,560	\$1,780	\$1,780	\$1,780	\$0				
Site Manager - Ed Pezzulo	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
Site Manager - Martin Worrington	\$25,200	\$25,200	\$25,200	\$25,200	\$12,600	\$12,600	\$6,000	\$0				
Project Manager - Andy Vo	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$7,500	\$4,500	\$0				
TOTAL:	\$49,940	\$46,380	\$42,820	\$39,260	\$24,880	\$21,880	\$12,280	\$0				